

LAUREN MAY DAWKINS / ASSISTANT PRODUCER

A high-spirited, conscientious Assistant Producer. Alumni of Grierson DocLab (2022) and Sheffield DocFest: Amplify Production Talent (2024). My interest lies in story-finding from scratch, gaining sensitive access, and unearthing extraordinary details. I pride myself on establishing excellent relationships and bringing a positive, attentive attitude to each project. Additionally, an aspiring Director, enthusiastic self-shooter and experienced editor.

EXPERIENCE // ASSISTANT PRODUCER

NOVEMBER 2024 – DECEMBER 2025

UNDER NDA • EXEC. DAVID GLOVER • 72 FILMS

Assistant Producer on an archive-based historical series, currently under NDA.

EXPERIENCE // SENIOR RESEARCHER

JANUARY 2024 – NOVEMBER 2024

'MOZART: RISE OF A GENIUS' • BBC 2 • EXEC. ROB COLDSTREAM • 72 FILMS

Examining an immense archive of historical letters. Writing interview briefs and conducting in-depth 18th century research to inform scripting and Drama shoots. Assisting with all interviews and directing autocued performances with on-screen talent. Thorough fact-checking, working with the Open University.

SEPTEMBER 2023 – JANUARY 2024

'TUCCI IN ITALY' • NAT GEO • EXEC. AMANDA LYON • BBC STUDIOS

SPECIALIST FACTUAL PRODUCTIONS

Forensically exploring 10 different regions across Italy, unearthing specialist facts about their unique microclimates, geography and culture. Delving into the gastronomy of each region and discovering stories from scratch. Producing research packs to guide the editorial team, contributors and the presenter. Arranging travel logistics and itineraries for recces overseas.

JANUARY 2023 – SEPTEMBER 2023

'SECRETS AND SPIES: A NUCLEAR GAME' • BBC 2 • PBS • CNN

EXEC. ABIGAIL PRIDDLE • BBC STUDIOS SPECIALIST FACTUAL PRODUCTIONS

Independent research trips to national archives and libraries, to examine restricted intelligence reports and letters. Uncovering pseudonyms and orchestrating in-person meetings, gaining the trust of U.K. and U.S. intelligence agencies. Independently briefing contributors, informing interview questions and assisting on drama and interview shoots. Tenacious fact-checking.

EXPERIENCE // RESEARCHER

21-22 AUGUST 2023

**'LUCY WORSLEY: KILLING SHERLOCK' • EXEC. AMANDA LYON • BBC STUDIOS
SPECIALIST FACTUAL PRODUCTIONS**

3rd Assistant Director on a Period Drama shoot. Assisting the Talent, Costume, Hair, Makeup, and Props departments. Locking-off locations, communicating with crew via radio. Liaising with members of the public and on-site team to ensure uninterrupted filming.

OCTOBER 2022 – DECEMBER 2022

'NOT A DRILL' • EXEC. COLLEEN FLYNN • FLICKER PRODUCTIONS

Independent travel overseas, to join an intensive month-long shoot within the remote islands of Hawaii, U.S.A. Responsible for casting residents, government officials and celebrities who experienced the False Missile Alert in Hawaii, 2018. Organising interviews and assisting dramatic reconstruction. Assisting with camera kit, lighting and sound set-ups, transporting kit and ATA Carnet.

JULY 2022 – NOVEMBER 2022

**'KELSEY PARKER: LIFE AFTER TOM' • EXEC. COLLEEN FLYNN •
FLICKER PRODUCTIONS**

Fostering relationships with established mental health trusts. Independently casting contributors and arranging shoots of a sensitive nature e.g. therapy sessions. Assisting observational shoots, ranging from large-scale charity events and weddings to family-home filming, involving infants. Sound booming, lens switching and shooting GVs to support a small crew on location.

CONTACT & DETAILS:

Bases in London & New Forest, Hampshire

Laurenmay57@gmail.com

Laurendawkins.com

+44 7495 800994

ASSETS:

Valid UK Passport

Enhanced DBS Check

British Library, National Archives

Reader Pass

INDUSTRY TRAINING

JUNE 2024

**AMPLIFY: PRODUCTION TALENT •
SHEFFIELD DOCFEST**

Selected for Sheffield DocFest's

[Amplify: Production Talent](#)

[Initiative](#), 2024. One-to-one meetings industry executives. Sharp insight into documentary markets, live pitches and commissioning.

OCTOBER 2023

CAMERA TRAINING • BBC STUDIOS

Selected by my colleagues for camera training on Sony AS7 III, provided by BBC Production Training Services. In-depth study of technical features, setting up, shooting interviews and actuality sequences.

MAY 2022 – MAY 2023

**GRIERSON DOCLAB TRAINEE •
GRIERSON TRUST**

Selected participant of Grierson's intensive [documentary training programme](#). Involving craft masterclasses, two training residencies, live pitching, an industry placement and ongoing mentorship.

HARD SKILLS

- Practicing shooter on Sony FX6, using Prime and Zoom lenses
- Data wrangling, logging rushes and transporting drives
- Interview set up and pack downs
- Operating radio mics and sound booming
- Location scouting, securing private, public, remote and overseas locations

APRIL 2022 – NOVEMBER 2022

'KATHY BURKE: GROWING UP' • EXEC. COLLEEN FLYNN • FLICKER PRODUCTIONS

Writing in-depth briefing documents for Presenter, Kathy Burke. Entrusted with researching, meeting and casting young and elderly contributors and independently recceing locations. Assisting on all shoots, organising catering, travel logistics and obtaining legal release forms. Writing COMM, sourcing and clearing archive, and transcribing interviews during the edit.

DEVELOPMENT

JANUARY 2023

DEVELOPMENT RESEARCHER • MINNOW FILMS

Story finding from scratch, following the trail of articles and finding potential contributors. Pitching ideas in brainstorming sessions, informing development slates for U.K. and U.S. streamers. Assisting with highly confidential research calls and drawing up character profiles for treatments. Additionally, using industry standard casting platforms to assess applicants for 'SAS: Who Dares Wins'.

VOLUNTEERING // LEADERSHIP

AUGUST 2024 & AUGUST 2025

TEAM LEADER • ONYX EVENTS

Recommended and selected by Onyx Events, to help run their largest project - a yearly event held overseas. Collaborating in a very large team to organise and lead a vast range of activities for attending guests.

JUNE 2024

GLASTONBURY FREE PRESS VOLUNTEER • GLASTONBURY FESTIVAL

Recommended and approached by Glastonbury Festival, to assist in running the Glastonbury Free Press. Printing and preparing posters, creatively advertising merchandise, tending to customers and actively handing out newspapers.

NOVEMBER 2023 & NOVEMBER 2024

CEREMONY RUNNER • GRIERSON TRUST AWARDS CEREMONY

Selected volunteer for the Grierson Trust Awards Ceremony. Assigned high-profile talent to assist and guide through the ceremony, coordinating and briefing presenters backstage, welcoming and liaising with guests during networking breaks and the after-party.

OCTOBER 2023 & OCTOBER 2024

STAGE MANAGER • MARGATE BOOKIE FESTIVAL

Selected as Stage Manager for the Margate Bookie Festival. Placed in charge of directing a large team of volunteers and production crew, to conduct interviews, panels and book signings. Sole responsibility for high-profile authors, accompanying them backstage and throughout their engagements.

OCTOBER 2023

LEAD VOLUNTEER • BLACK BRITISH BOOK FESTIVAL

Selected volunteer for the Black British Book Festival, 2023. Multitasking across venues at the Southbank Centre, London. Co-ordinating events, Q+As, and caring for high-profile authors and panelists. Communicating via radios to direct and delegate responsibilities to fellow volunteers.

OCTOBER 2022 - PRESENT

DOCUMENTARY MASTERCLASSES • SYRACUSE UNIVERSITY, LONDON

Selected by Lead Trainer for the Grierson Trust, Carol Nahra, to create and present an annual documentary masterclass for MA Documentary Students at Syracuse University. Sharing personal insight into my career journey, and providing advice during a Q+A session.

DECEMBER 2021

GALLERY DIRECTOR & EDITOR • BCB MEDIA

Selected as Live Studio Gallery Director of City College Southampton's Annual Awards Ceremony. Sole responsibility for directing the live production, camera and sound operators, vision mixer and studio runners. Editor of the Awards Ceremony Highlights Reel, which was published across social media channels.

References available upon request.

- Editing on Adobe Premier Pro + Final Cut Pro
- Cutting sizzles and highlight reels for award ceremonies and socials
- GFX research packages and briefs
- Efficient Transcriber on Trint

SOFT SKILLS

- Confident, clear and kind communicator
- Finding stories and contributors from scratch
- Unearthing unusual and specialist facts, and fact-checking
- Compiling research and interview briefings
- Caring for TV presenters and high-profile talent
- Directing teams, delegating responsibilities and leadership
- Self-management, multitasking and informed decision-making

AWARDS // ACHIEVEMENTS

JUNE 2025

BROADCAST HOTSHOTS • 72 FILMS

Nominated as an Assistant Producer for Broadcast Hotshots 2025 by 72 Films.

OCTOBER - NOVEMBER 2021

'PLAY OBSERVATORY' • UNIVERSITY COLLEGE LONDON

Selected filmmaker for the '[Play Observatory](#)' Research Project, exploring the topic of 'Play' during the COVID-19 pandemic. My short film '[Locked in Character](#)' features in the Young V & A exhibition and is archived in the British Library.

JULY 2021

'BEST DIRECTION' • MEDIA MAGAZINE AWARDS • BFI SOUTHBANK

Awarded participant of the Media Magazine '[Lockdown Production Competition](#)' (2021). My stop-motion, silent-era film '[Recipe for Happiness](#)' was awarded 'Best Direction', by Director Eva Riley, and screened to audiences at BFI Southbank. Speaking as part of a panel of awarded filmmakers.

EDUCATION

SEPTEMBER 2020 - APRIL 2022

FILM & TV PRODUCTION • CITY COLLEGE SOUTHAMPTON

Level 3 National Extended Diploma in Creative Media Practice at Distinction***

SEPTEMBER 2019 – JANUARY 2020 **CREATIVE MEDIA PRACTICE • LONDON SCREEN ACADEMY**

UAL Level 3 Diploma / Extended Diploma in Creative Media Practice